

INTERNAL QUALITY ASSURANCE CELL

Academic Year 2022-2023

MINUTES OF THE IQAC MEETING

Date: 27.10.2022

Time: 03.00 pm

All the faculty members are requested to attend the meeting in IQAC Chamber on 27.10.2022 at 3pm to discuss the following Items

AGENDA

- To Discuss about conduct of Model Examination
- To discuss on various action plan of all the department
- Exam cell
- NIRF
- Classroom and Campus Maintenance
- To conduct remedial coaching class
- Career and Placement

The following members were Present in the meeting.

S.No	Name & Designation
1	Dr. K.Radhakrishnan
	Principal as Chair Person
2	Dr.K.Pongiannan
	IQAC Co-ordinator & Assistant Professor in Commerce.
3	Dr.N.Sivakumar
	Assistant Professor in Chemistry.
4	Dr.K.Ramasamy
	Assistant Professor in Economics
5	Dr.E.Bharathi
	Assistant Professor in Computer Science
6	Dr.E.V.Venkatesh
	Assistant Professor in Computer Application
7	Dr.M.Ramachandran
	Assistant Professor in Mathematics
8	Dr.S.Sekar
	Assistant Professor in Mathematics
9	Mr. K.Kumaresan
	Administrative officer



10 Mr.S.Natarajan Local Society

The Members absent in the meeting - Nil

The Chairperson Dr.K.Radhakrishnan welcomed the members for the meeting. followed by a review presentation made by Dr.K.Pongiannan, Coordinator of IQAC. The following points were discussed in the meeting:

MINUTES OF THE IQAC MEETING

- The academic planning regarding internal, Model Examination, Department inaugural etc...
- •Students uniform Confirmed
- Discussion on Counseling Date
- It was decided to Check the files preparation in all the departments
- Master time table confirmed

ACTION TAKEN REPORT

- All the Academic planning Dates were Confirmed and given to all the Departments
- Instruct the students to wear their uniform on every Monday
- The Counseling Date was confirmed to 05.08.2022
- Over all file preparation confirmed as per the format